

Helping Hands – Driven By Youth:

Regional City Coordinator - Role Description

The Regional City Coordinator (RCC) is essential for the smooth running of the Helping Hands – Driven By Youth (Helping Hands – DBY) Organization. One of the primary goals of Helping Hands – DBY is to create a country wide network of youth who are actively serving their communities. Such a network is developed and sustained by the RCCs.

Description: To provide supervision, oversight, and direction for all chapters and events within the region. To also encourage the recruitment of new chapters into the Helping Hands – DBY Organization.

Roles and Responsibilities

- To provide supervision of all chapters and events within the assigned region
 - Ensure the smooth running of chapters and events, and coordinate with the Chapter Development Executive to provide the appropriate resources to the respective chapters
 - To reach out to individual networks of people and youth and encourage the set-up of Helping Hands Chapters
 - o Explain the organization, serve as the main communication line between the President & Vice-President & Chapter Development Executive and individual chapters
 - o Also responsible to represent the organization in a respectful, and professional manner
 - o Recruit as many chapters as possible in the appointed region
 - o Reach out to school boards and explain the organization and its goals in order to recruit chapter advisors, and youth to lead chapters
 - Be responsible for the running of events in the region and communicate all event details to the appropriate executive.
 - Chair meetings between chapter presidents and executive team if required. Also to hold separate meetings throughout the year between regional chapters and themselves to gather updates and discuss progress and future steps
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